

**Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune**

**I.Q.A.C. Meetings in the
Academic Year 2016 - 17**

Meeting Dates :

1. 22nd July 2016
2. 7th September 2016
3. 20th March 2017
4. 20th April 2017

Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.) Meeting Minutes
Meeting Date : 22nd July 2016

'Internal Quality Assurance Cell' Meeting held on 22nd July 2016 at 12:00PM.
The minutes of the meeting are as follows:

The following members were present for the meeting:

Dr.Ravindra Mistry : Principal
Asst.Prof. Mahadeo Sangale : Teacher Representative
Asst.Prof. Kavita Tote : Teacher Representative
Asst.Prof. Sandip Gadekar : Teacher Representative
Asst.Prof. Sheetal Deolalkar : Teacher Representative
Mrs.Sujata Jadhav : Administration Representative
Mr.Suresh Ghojage : Administration Representative
Mr.Pralhad Jambhulkar : Management Representative
Mr.Bandoba Malpote : Management Representative
Mr.Anand Bafna : Stakeholder Representative
Mrs. Anita Dhaigude : I.Q.A.C. Coordinator
Mrs.Samina Patel: Student Representative
Mr.Dinesh Takve : Alumni Representative

Chairman of IQAC Principal Dr.Ravindra Mistry called the meeting to the order. IQAC coordinator Mrs.Anita Dhaigude welcomed all and meeting started. In the meeting following issues were discussed and decisions were taken in the meeting.

1. To prepare and send AQAR of 2015 - 16 as early as possible.
2. To send proposals for Quality Improvement Programme under BCUD, Pune.
3. To motivate Teachers to improve quality and API and to participate in Orientation and Refresher courses.
4. To get facilities for quality improvement, and for that organize meeting with Institute.
5. To motivate teachers to participate in University Programmes.
6. To take initiative to improve admission of B.Ed.



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Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.)
Meeting Dated : 22nd July 2016

Action Taken Report

Following actions were taken on the decisions mentioned in above meeting.

- AQAR of 2015 - 16 was prepared and mailed .
- Proposals for Quality Improvement Programmes were sent to Savitribai Phule Pune University, Pune .
- Teachers were permitted for orientation and refresher courses.
- To get facilities for quality improvement, organize meeting for discussion with Institute.
- Teachers permitted for taking participation in University Programmes, state, National and International level seminars, workshops and Conferences.
- Committee was formed for B.Ed. admissions, and proper strategies are formed for smooth admission process.




Principal
Adhyapak Mahavidyalaya
Vadgaon Maval, Dist. Pune

Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.) Meeting Minutes
Meeting Date : 7th September 2016

'Internal Quality Assurance Cell' Meeting held on 7th September 2016 at 11:30AM. The minutes of the meeting are as follows:

The following members were present for the meeting:

Dr.Ravindra Mistry : Principal
Asst.Prof. Mahadeo Sangale : Teacher Representative
Asst.Prof. Kavita Tote : Teacher Representative
Asst.Prof. Sandip Gadekar : Teacher Representative
Asst.Prof. Sheetal Deolalkar : Teacher Representative
Mrs.Sujata Jadhav : Administration Representative
Mr.Suresh Ghojage : Administration Representative
Mr.Pralhad Jambhulkar : Management Representative
Mr.Bandoba Malpote : Management Representative
Mr.Anand Bafna : Stakeholder Representative
Mrs. Anita Dhaigude : I.Q.A.C. Coordinator
Mrs.Samina Patel: Student Representative
Mr.Dinesh Takve : Alumni Representative

Chairman of IQAC Principal Dr.Ravindra Mistry called the meeting to the order. IQAC coordinator Mrs.Anita Dhaigude welcomed all and meeting started. In the meeting following issues were discussed and decisions were taken in the meeting.

1. To purchase useful reference books for B.Ed. course.
2. To form programmes and take permission from LMC.
3. To discuss 'Study leave facility for the Ph.D. pursued professors' with Institute.
4. To motivate Teachers to write reference books regarding B.Ed. syllabus.
5. To motivate Teachers to write, publish and present research articles in reputed magazines ISSN or ISBN.
6. To motivate teachers to use IT in Teaching-learning process.
7. To discuss different programmes and their Implementation under Student Welfare Department.

Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.)
Meeting Dated : 7th September 2016

Action Taken Report

Following actions were taken on the decisions mentioned in above meeting.

- Reference books for B.Ed. Course were purchased.
- Teachers participated, presented and published articles and reference books regarding B.Ed. Course in reputed magazines with ISSN or ISBN number.
- Teacher developed PPT's and use IT in Teaching-learning process.
- Student Welfare Department implemented their activities properly like 'Earn and Learn Scheme', 'Special Guidance' and 'Personality Development for Girl Students'.



Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.) Meeting Minutes
Meeting Date : 20th March 2017

'Internal Quality Assurance Cell' Meeting held on 20th March 2017 at 12:00PM. The minutes of the meeting are as follows:

The following members were present for the meeting:

Dr.Ravindra Mistry : Principal
Asst.Prof. Mahadeo Sangale : Teacher Representative
Asst.Prof. Kavita Tote : Teacher Representative
Asst.Prof. Sandip Gadekar : Teacher Representative
Asst.Prof. Sheetal Deolalkar : Teacher Representative
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Mr.Bandoba Malpote : Management Representative
Mr.Anand Bafna : Stakeholder Representative
Mrs. Anita Dhaigude : I.Q.A.C. Coordinator
Mrs.Samina Patel: Student Representative
Mr.Dinesh Takve : Alumni Representative

Chairman of IQAC Principal Dr.Ravindra Mistry called the meeting to the order. IQAC coordinator Mrs.Anita Dhaigude welcomed all and meeting started. In the meeting following issues were discussed and decisions were taken in the meeting.

1. To motivate Teachers to participate in University Programmes, state, National and International level seminars, workshops and Conferences.
2. To discuss study leave facility for the Ph.D. pursued professors with Institute.
3. To motivate Teachers, Non-teaching staff, stakeholders, parents and students to help in enhancing Educational and qualitative development of Institute.
4. To take initiative to improve admission of B.Ed. by teaching and Non-teaching staff.
5. To motivate teachers to complete their Teacher Profiles on BCUD, SPPU Pune.



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Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.)
Meeting Dated : 20th March 2017

Action Taken Report

Following actions were taken on the decisions mentioned in above meeting.

- Teacher participated in State, National, International conferences / workshops / seminars.
- Study leave facility for the Ph.D. pursued professors was sanctioned by Institute :
Beneficiaries : Mrs.Anita Dhaigude, Mrs.KavitaTote, Mr.Sandip Gadekar.
- B.Ed. Admission committee was formed and B.Ed. CET planning was done and implemented successfully.
- Teacher completed their teacher profiles on BCUD.



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Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.) Meeting Minutes
Meeting Date : 20th April 2017

'Internal Quality Assurance Cell' Meeting held on 20th April 2017 at 11:30AM.
The minutes of the meeting are as follows:

The following members were present for the meeting:

Dr.Ravindra Mistry : Principal
Asst.Prof. Mahadeo Sangale : Teacher Representative
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Chairman of IQAC Principal Dr.Ravindra Mistry called the meeting to the order. IQAC coordinator Mrs.Anita Dhaigude welcomed all and meeting started. In the meeting following issues were discussed and decisions were taken in the meeting.

1. To take review of B.Ed. Educational year 2016-17.
2. Discuss queries mentioned by NAAC.
3. Complete AQAR of 2016-17 and send it within time.
4. Planning and discussion regarding remedial teaching, Question Paper format of B.Ed. preliminary exam.
5. Planning of B.Ed. CET 2017-18.
6. Appoint qualified Staff for B.Ed. Courses.




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Internal Quality Assurance Cell (I.Q.A.C.)
Meeting Dated : 20th April 2017

Action Taken Report

Following actions were taken on the decisions mentioned in above meeting.

- B.Ed. preliminary exam was conducted properly.
- B.Ed. CET was conducted properly.
- Qualified staff is appointed for. B.Ed.

